

Agenda

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General Purposes Licensing Committee

Date: **Tuesday 10 June 2014**

Time: **5.30 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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General Purposes Licensing Committee

Membership

Chair

Vice-Chair

The quorum for this meeting is 4. Substitutes are not permitted.

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AGENDA

Pages

1 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2014/15

2 ELECTION OF VICE-CHAIR FOR THE COUNCIL YEAR 2014/15

3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4 DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items.

5 **GENERAL PURPOSES LICENSING COMMITTEE - APPOINTMENT OF SUB-COMMITTEES**

7 - 12

The Head of Law and Governance has submitted a report that establishes Sub-Committees for the 2014-15 Council Year; to deal with the casework flowing from the Committee's own responsibilities.

Recommendations: That the Committee:

(1)(a) Establish a Hackney Carriages and Private hire Licensing Sub-Committee for the Council Year 2014-15, to agree its powers and duties and to appoint members to it on the basis of political balance;

(b) Note that the quorum for the Hackney Carriages and Private Hire Licensing Sub-Committee is two and to agree the proviso that the Sub-Committee can only proceed on this basis if the person appearing before the Sub-Committee agrees;

(2)(a) Establish a Licensing and Registration Sub-Committee for the Council Year 2014-15, to agree its powers and duties and to appoint members to it on the basis of political balance;

(b) Note that the quorum for the Licensing and Registration Sub-Committee is two and to agree to the introduction of a proviso that the Sub-Committee can only proceed at quorum or with three members if the person appearing before the Sub-Committee agrees;

(3) Agree that substitution is permitted on the two Sub-Committees but that substitutes must be from the Committee itself.

6 **UPDATE ON TAXI LICENSING ACTIVITY: 2013/14 COUNCIL YEAR**

13 - 20

The Head of Environmental Development has submitted a report which informs the Committee of the progress made by the Taxi Licensing Function during the Council Year 2013/14.

Recommendations That the Committee:

- (1) Notes the contents of the report;
- (2) Makes any comments and recommendations regarding the future work of the Taxi Licensing Function.

7 STREET TRADING POLICY REVIEW

21 - 68

The Head of City Development has submitted a report which details a report on the draft Street Trading Policy 2014.

Recommendations: That the Committee:

- i) notes the content of the report and approve the draft Street Trading Policy;
- ii) authorises the Head of Environmental Development to undertake a public consultation on the reviewed Street Trading Policy.

8 MINUTES

69 - 72

Minutes from 21 January 2014.

Recommendation: That the minutes of the meeting held on 21 January 2014 be APPROVED as a true and accurate record.

9 DATES OF FUTURE MEETINGS

The Committee is asked to note the following dates on which it is scheduled to meet and to confirm the start time of its meetings for the remainder of the Council Year 2014/15.

Tuesday 23rd September 2014
Tuesday 27th January 2015

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.